

VISWAJYOTHI KINDERGARTEN
GUIDELINES
ADMISSION FOR PRE-KG AND LKG 2025-2026

Candidates can register for admission **only through the Online** platform on our website.

Eligibility Criteria:

- PRE-KG : **3 to 4** years as on 1st June 2025.
- LKG : **4 to 5** years as on 1st June 2025.

Registration Process:

1. Prepare scanned copies (JPG format, below 500KB each) of the following documents:
 - a. *Birth Certificate*
 - b. *Details of Vaccination (usually given to children)*
 - c. *Aadhaar Card*
 - d. *Passport Size Photograph*
 - e. *Scanned Signature of the Parent*
2. Fill out the Online Registration Form, including all the required information.
3. Click on the button “Save” and after that click on “Yes, Register”.
4. Select the payment mode (Debit Card / Credit Card / Net Banking / UPI) and then pay the Registration Fee of Rs. 600 (non-refundable).
5. After successful payment, a filled-in Registration Form with an automatically assigned Registration Number will be displayed on the screen. (Note the Registration Number for all future correspondence).

Admission Process:

Upon receiving your Registration Form, the date of the personal meeting with the parent, child and the management will be intimated to you via email. Admission will be solely based on this personal meeting.

- You are requested to check your email regularly for any admission related updates or notifications.
- For any further queries, feel free to contact us on Phone No. +91 484-2736611 or 9496 60 9169 from Monday to Saturday, 9:00 am to 3:00 pm.

Thank you for considering our school for your child's education.

Best Wishes,



Fr. Angelo Chakkanattu CMI
ASSOCIATE DIRECTOR



Ms. Sajani Susan Philip
HEADMISTRESS